

## **Information for new students**

You are planning to start your advanced shipping training with the Institute of Chartered Shipbrokers?

In total, the ICS offers 16 different exam subjects. A list of all subjects can be found on the ICS website under <http://www.ics.org.uk/learning/syllabus>. Clicking on the individual subject will open a description of the respective subject's/exam's contents.

The following qualifications can be obtained:

**The Foundation Diploma** – Two exams (Introduction to Shipping plus another one you are free to choose) have to be sat and successfully passed in one exam season (May or November) for this diploma to be awarded.

**The Advanced Diploma** – Two exams (Shipping Business plus another one you are free to choose) have to be sat and successfully passed in one exam season (May or November) for this diploma to be awarded.

**The Professional Qualifying Exams (PQE)** – All in all seven exams (whereof four are the set subjects Introduction to Shipping, Shipping Business, Economics of Sea Transport and International Trade and Legal Principles in Shipping Business) have to be passed within 5 consecutive years. The successful completion of the PQE entitles you to apply for Membership of the ICS.

If you can give proof of certain pre-qualifications, you may apply for up to three exemptions. You will find more information on this possibility on the ICS website

<http://www.ics.org.uk/learning/exemptions>.

Exams are offered twice in the course of an academic year in November and May. Please find the currently published exam timetable/s in a separate document on our website.

The ICS educational year 2023/24 started on 12 June 2023 and concludes with the May exams in the following year. All important dates and deadlines as well as the fees determined by the ICS are available in separate documents on our website too.

Registration as a student, tutorship enrolment or exam entry need to be carried out online at [www.shipbrokers.org](http://www.shipbrokers.org). This is the ICS' administrative platform for members, new and returning students. You will find information on how to register as a new student on the homepage. An information leaflet containing the most important details on how to use that website and on the registration process can be found on our website.

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